

## Personal Recommendation Form

**Applicant:** \_\_\_\_\_ is applying for entrance into Bethel College.

Please check the appropriate box below for the individual completing this reference and provide him/her with a stamped envelope addressed to Bethel College.

Co-worker

Mentor

Friend

**Reference:** This applicant is being considered for admission into Bethel College. At our request, this confidential personal reference form has been given to you. We request your full and honest opinion regarding this person's suitability for entering a ministry training school. Please respond to each question as accurately as possible.

1) How long and under what circumstances have you known the applicant? \_\_\_\_\_

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2) Please give details regarding the applicant's personal life, home, family background, family, peer and work relationships that would pertain to their entrance into a ministry training program. \_\_\_\_\_

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3) Please check all items that you believe to be generally true of the applicant or that may significantly impact their effectiveness and ability to enter into a ministry training program.

**SELF-DISCIPLINE**

- Strong self-discipline
- Tends to avoid difficult tasks
- Overindulges in recreation
- Often fails to control temper
- Overly self-disciplined
- Uses time wisely

**LEADERSHIP**

- Good leadership ability
- Good administrative ability
- Communicates well
- Possesses leadership potential
- Poor communicator
- Tries but lacks ability

**WORKMANSHIP**

- Excellence in all that is done
- Satisfactory workmanship
- Works with integrity
- Average performance
- Tends to procrastinate
- Often lacks integrity in work

**TEAMWORK**

- Works well with others
- Supportive of team efforts
- Usually cooperative
- Seeks to dominate
- Often causes friction
- Prefers to work alone

**INTELLIGENCE**

- Above average capacity
- Alert and capable
- Possesses common sense
- Fails to apply knowledge
- Impractical at times
- Learns slowly

**SOCIAL SKILLS**

- Very friendly with others
- Neglects personal appearance
- Well-liked by others
- Quiet and shy
- Can be insensitive
- Easily offended

**SUBMISSION TO AUTHORITY**

- Responds well to authority
- Demonstrates a teachable spirit
- Accepts assignments well
- Sometimes questions authority
- Seldom submits willingly
- Often rebellious

**INITIATIVE**

- Actively creative
- Self-reliant
- Frequently initiates action
- Rarely initiates action
- Dependent on others
- Generally conforms

**CHRISTIAN EXPERIENCE**

- Spiritually growing and mature
- Consistent Christian walk
- Strong knowledge of the Bible
- Tends to be overly emotional
- Weak Christian walk
- Depends on others for own beliefs

4) The stresses of ministry can magnify and/or bring to the surface certain character traits. Does the applicant regularly tend to be:

- |  |   |
|--|---|
| <input type="checkbox"/> Impatient                     | <input type="checkbox"/> Easily embarrassed |
| <input type="checkbox"/> Intolerant                    | <input type="checkbox"/> Easily offended    |
| <input type="checkbox"/> Inconsiderate                 | <input type="checkbox"/> Easily discouraged |
| <input type="checkbox"/> Argumentative                 | <input type="checkbox"/> Easily depressed   |
| <input type="checkbox"/> Domineering                   | <input type="checkbox"/> Easily irritated   |
| <input type="checkbox"/> Frequently moody              | <input type="checkbox"/> Frequently worried |
| <input type="checkbox"/> Prejudiced against minorities | <input type="checkbox"/> Frequently nervous |
| <input type="checkbox"/> Lacking a sense of humor      | <input type="checkbox"/> Frequently tense   |
| <input type="checkbox"/> Critical in attitude          | <input type="checkbox"/> Overly confident   |

*If the applicant seems relatively free from all of the above tendencies, please check this box:*

5) Applicant's ability to maintain healthy relationships with same sex:  Good  Average  Poor

6) Applicant's ability to maintain healthy relationships with opposite sex:  Good  Average  Poor

7) Are you aware of any inappropriate behavior in the past or present? If so, please explain: \_\_\_\_\_

8) Applicant's current and/or past involvement and ministry in the local church/other ministries: \_\_\_\_\_

9) Areas of personal strength: \_\_\_\_\_

10) Areas of personal weakness: \_\_\_\_\_

11) Is the applicant easy to work with?  Yes  No

12) Would you be willing to enter into a long-term working or ministry relationship with the applicant?  Yes  No

13) Please make any additional comments to clarify any of the above or to give any details you feel that Bethel College needs to be aware of: \_\_\_\_\_

I recommend this applicant as a Bethel College student:

- With enthusiasm     With some confidence     With reservation     I do not recommend

Reference Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

PERSONAL RECOMMENDATION FORM MUST BE COMPLETED AND RETURNED TO: BETHEL COLLEGE, 1705 TODDS LANE, HAMPTON, VA 23666. **PHONE:** 757-826-1883 x215 **FAX:** 757-826-0458